Quick Reference Guide ELL Data & Ad Hoc Sorting

In Partner Connect we've recently added an English Language Learner(ELL) designation to the student profile. By utilizing information in Synergy we have now included this designation as part of our nightly data sync. To access this information we've created a Tracker and enabled browse in tracker function that will enable you to further sort the data. This guide will walk you through the steps to access and sort ELL data.

Accessing and Sorting ELL Data						
Step 1	From your Partner Connect dashboard screen navigate to the ELL - Student Profile Data - 2020-2021 Shared Tracker. Click on that to expand and see those student profiles who have been identified as ELL.	SHARED Y STI /JE ELL - St	JDENTS IN WHICH: SCHOOL(S) = ALLIANCE H.S. @ BENSO FFERSON H.S. / LINCOLN H.S. / MADISON H.S. / METROP(udent Profile Data - 2020-2021	N CAMPUS / ALLI OLITAN LEARNING		
Step 2	Once expanded the tracker wi school. Again this information Also note the Filter by tool on to further sort the students. V	ce expanded the tracker will reveal those students who are identified as ELL at your ool. Again this information is populated from Synergy and may periodically change. In note the Filter by tool on the left side of the tracker. You can use this information urther sort the students. We will touch on this in the next step.				
	SMALED Y STUDENTS IN WHICH: S // DEFFERSION H.S. / LINC ELL - Student Profile Group by: School(s) Filter by Latino: Any Racial/Ethnic Identity Any Gender Any Student Grade Level Any Student Survey Career Interests Any School(s)	cHool.(5) = ALLIANCE H.S. @ BI colum H.S. / MADISON H.S. / MET e Data - 2020-2021 * Update > * * * *	ENSON CAMPUS / ALLIANCE H.S. @ MEEK CAMPUS / BENSON POLYT ROPOLITAN LEARNING CTR HS / MULTIPLE PATHWAYS TO GRADUA Copy email addresses / Post form / GRANT H.S. (11) GRANT H.S. (12) GRANT H.			

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Step 3	On the Shared Tracker the Filter by tool will enable you to use the Tag's pull down menu options to select more specific student profile criteria i.e Race/Ethnicity, Gender, Grade Level. Once selected you can click on the Update Button to refresh your student list based on the criteria you selected.	STADENTS IN WHICH ALE AND	HISCHOOLS) = ALLIANCE H S. + SCHOOLS H S. / MADIBON H S. / M file Data - 2020-202 * Update > * * * * * * *
Step 4	From the results you can select an individual student profile and navigate to the Profile tab and view the demographic information including the ELL status that has been imported from Synergy.	E PROFILE/FORMS Student Grade Level School(s) CTE Career Cluster of Interest Youth Transition Program Aspire Student Designation ELL Status IEP Status Home Language Student Grade Level 2018-19	Linked CRLE Que - Career Related Learning Provide Career Interests: Student Survey Career Interests: School(s): Grant H.S. Gender: F Recial/Ethnic Identity: PROFILE

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